

# Astley & Tyldesley Road Runners

## Club Constitution

First laid down: January 2001 / amended December 2008 / amended January 2011 / amended January 2012

### **1. Title**

The title of this Club shall be ASTLEY & TYLDESLEY ROAD RUNNERS

### **2. Objects**

The objects of the Club shall be:

- a) To promote athletics in the local area.
- b) To ensure all members are made welcome and help them achieve their ambitions in running.
- c) To organise Races and competitions for the benefit of members and runners in general.

### **3. Membership**

Membership shall be open to persons who are amateurs as defined by UK Athletics. There shall be a minimum age entry of 15 years.

Each applicant for membership must complete the official application form, and must be proposed, seconded and elected at a properly convened meeting of the committee.

Members automatically receive membership of Gin Pit Miners Welfare Club and must abide by their rules when using the facilities.

Members when competing should endeavour to wear appropriate club vests.

All club members should act in the best interests of the club and not do anything which might bring the Club into disrepute or otherwise affect its reputation or standing.

Members are entitled to use the track at Leigh free of charge at scheduled club sessions.

The Club has the power to elect as Honorary Member any person whose services to the Club warrant that distinction. Honorary Members have the same rights to vote and serve as Officers but are not required to pay subscriptions.

### **4. Management**

The management of the Club shall be vested in a Management Committee, which shall consist of Club Secretary and Treasurer; who shall be Officers of the Club, together with a committee made up of the following roles; Membership Secretary, Road Captain, Race Organiser and Tri Captain.

All of the foregoing shall be elected at the Annual General Meeting and remain in office until the conclusion of the Annual General meeting of the following year.

The Committee shall have the power to fill vacancies if and when they arise by means of proposing, seconding and majority vote if necessary. In the event of a tie the Club Secretary has the casting vote.

The Committee shall also have the power to co-opt members for particular projects but co-opted members shall not have a Committee vote.

The following is a summary of the Committee's responsibilities.

Club Secretary: To deal with all Club correspondence, conveying appropriate information to members and committee.

Treasurer: To keep accurate accounts of the clubs finances. To pay all the club dues; to produce an audited annual statement of the club's finances

Coach (non committee): To devise and implement appropriate training programmes.

Membership Secretary: To collect all membership subscriptions. To register members with relevant organisations

Captains (Fell & X-Country non committee): To arrange club championships and enter competitions and races as appropriate.

Race Organiser: To take overall responsibility for the Clubs races.

Website Manager (non committee): To keep the Club's website informative, entertaining and up to date.

At all meetings of the Committee three shall form a Quorum.

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### **5. Annual General Meeting**

The Annual General Meeting shall be held on the last Sunday in January or a suitable nearby date.

The purpose of the Annual General Meeting will be:

- to receive the Annual Reports of the Committee
- receive the audited Statement of Accounts and Balance Sheet
- elect the Officers and Committee for the ensuing year
- consider any amendments to the Constitution Rules of which due notice has been given to all members.

The Club Secretary must receive any proposed change to any rule contained within this Constitution by a Club member at least 21 days prior to the date of the Annual General Meeting in order that all members shall have sufficient notice of the proposal.

At least 14 days notice shall be given to Club members of the date, venue and agenda items for the Annual General Meeting. Each fully paid up Club member present at the meeting shall have one vote.

### **6. Affiliation**

The Club shall seek to be affiliated to England Athletics in order to carry out the objects of the club.

The Club shall select in which of the five Athletics Disciplines (Cross-Country Running, Fell & Hill Running, Race Walking, Road Running, Track & Field) it wishes to compete in for team competitions, and notify England Athletics annually

### **7. Subscriptions**

Members will pay an annual subscription fee at the commencement of the Club year (payable within 28 days of the AGM).

The level of fees shall only be determined at an Annual General Meeting.

For new members, a graduated scale of fees will be operated dependant on the time of year that they join the club.

For existing members, the fees shall be fixed and are expected to be paid in a single payment.

The annual subscription must accompany the application for membership.

Members will be registered with England Athletics Membership Scheme.

### **10. Extraordinary General Meeting**

An Extraordinary General Meeting shall be called by the Club Secretary within one month of the receipt of a requisition signed by at least eight members stating the purpose of the meeting. At least 14 days notice shall be given to all fully paid up members of the date, venue and purpose of an Extraordinary General meeting. No other business shall be conducted at such a meeting.

### **11. Constitution Amendments**

No Constitution rule may be altered, added to, or deleted except at an Annual General Meeting, or at an Extraordinary General Meeting called for that purpose, and then only by a two thirds majority of those present and voting.